

## **FINAL EXAM PROCEDURES FOR STUDENTS WITH DISABILITIES**

WCC is using a new and different way to conduct final assessment:

- **FINAL EXAMS ARE SCHEDULED IN CLASS WITH YOUR PROFESSOR.**
- Final exam (assessment) arrangements should be discussed with each of your professors as soon as possible.
- Your professors will be providing extended time accommodations, either in class or during another specified time.
- If your professor cannot provide extended time or if you have a conflict, you will be testing in one of the Accommodations rooms near your classroom. **You and your professor must make these arrangements.**
- Disabilities Services will be handling special accommodations for students needing:
  - readers
  - scribes
  - assistive technology
  - use of computer

After discussing your needs with your professors, it is **your** responsibility to:

- keep a complete list of when and where your finals are being given – **use grid sheet on back**
- plan carefully to avoid conflicts and last minute confusion
- make arrangements with our office if you require any of the special accommodations listed above (readers, scribes, Kurzweil, computers, etc.)

**REMEMBER! YOU ARE RESPONSIBLE FOR ARRANGING YOUR PROPER ACCOMMODATIONS!**